

APPLICATION FOR A PERMIT TO ERECT A SIGN

For use by Principal Authority	
Application number:	Permit number (if different):
Date received:	Roll number:

A. Project information			
Building Number, Street Name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	
B. Applicant			
Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
C. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
D. Builder (optional)			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	
E. Purpose of application			
<input type="checkbox"/> Erection of New Sign _____ <input type="checkbox"/> Modifications to Existing Sign _____			
Type of Sign			

Description of Sign

F. Attachments

1. Attach a site plan illustrating the dimensions of the parcel of land on which it is proposed to erect the sign. Indicate the location and dimensions of all existing signage and buildings, and the dimensions of the proposed sign. Indicate the use of property (zoning) and of adjoining properties, and the location of adjoining highways, roads and pedestrian sidewalks etc.
2. Attach types and quantities of plans and specifications for the proposed construction that are prescribed by the sign by-law, and the Ontario Building Code.

G. Declaration of applicant

I _____ certify that:
(print name)

1. The information contained in this application, the attached schedules, plans, specifications and other documentation is true to the best of my knowledge.
2. I have the authority to bind the corporation or partnership (if applicable).

_____ Date

_____ Signature of applicant

H. Declaration of owner

I _____ certify that:
(print name)

1. I am legal owner of the property described on this application, and
2. I have authority to bind the corporation or partnership (if applicable), and
3. I hereby authorize _____ to act as my agent with respect to this application for a sign permit.

_____ Date

_____ Signature of applicant